



**Mattawoman Creek Art Center**  
**APPLICATION FOR INDIVIDUAL ARTIST OR GROUP SHOW**



Mattawoman Creek Art Center (MCAC) is seeking artists of all media to exhibit their artwork at our beautiful and spacious gallery. Overlooking the scenic Mattawoman Creek within Smallwood State Park in rural Charles County, the gallery offers a beautiful setting to visitors. With its cathedral ceiling, this light-filled gallery offers 1,488 square feet of floor space and 180 linear feet of wall space for the display of two and three-dimensional art.

Individual Artist or Group Shows, which may feature one or several artists, are promoted by MCAC and include a reception. Application is open to members of MCAC and non-members. Please consider taking advantage of this opportunity to display your own artwork at our gallery. We are now accepting applications for the coming two years.

**APPLICATION PROCESS:** To apply, please provide the following information in electronic format:

1. The attached application with the title of the show, the full name of the artist or artists who will have work in the show, and the email address, phone number, and mailing address of the contracting artist.
2. For each artist displaying art in the show: a biography, artist's statement, and resume. If the application is for a group of more than 4 artists, a brief history and art statement for the group is acceptable.
3. 8 to 10 jpeg images representative of the artist's work. If more than four artists are to be in the show, submit 4 images per artist. NOTE: For artists that have previously shown their artwork at MCAC, a significant portion of the artwork intended for this new show is to be new (not previously shown) at MCAC.
4. If and when the application is approved, you will be notified and asked to submit a recent photograph of the artist or each of the artists in a jpeg file to be used for the artist's poster, which will be placed in the gallery during the show. A bust or head shot is preferred. For a large group, a group shot is acceptable.

The above-listed files may be submitted electronically via email, or alternatively, be placed on a thumb drive in an envelope addressed to "MCAC- Attn. AAC" and mailed to the MCAC post office box address, or hand-delivered to MCAC gallery during business hours, Friday through Sunday from 1:00 p.m. to 4:00 p.m. The preferred format for the written documents is MS Word. Adobe Acrobat (pdf) format is acceptable, but not preferred.

Contact MCAC at [MattawomanArt@aol.com](mailto:MattawomanArt@aol.com) or by phone at 301-743-5159 with any questions. By phone, talk directly with the office manager if she is there, or leave a message for her to call you.

**FEE:** The gallery fees for an Individual Artist or Group Show are listed below. The non-refundable portion of the fee is due at contract signing. The remaining fee must be paid at least 90 days prior to the exhibition's opening date.

GALLERY SPACE	MCAC MEMBER FEE	NON-MEMBER FEE	NON-REFUNDABLE PORTION
Entire Gallery	\$325	\$385	\$100
Larger Front Gallery	\$225	\$270	\$ 75
Smaller Back Gallery	\$125	\$150	\$ 40

For Group Shows, if at least 75% of the group's artists are current MCAC members, the show qualifies for the member fee. MCAC reserves the right to change these fees prior to contract signing. For groups of more than 4 artists, an additional fee may apply. An additional fee may apply for any agreed-to additional activities outside the usual reception.

**ADDITIONAL ACTIVITIES:** MCAC provides for the display of the artwork and one reception with light refreshments. Any additional activities or other arrangements must be contracted at least 90 days prior to the show's opening.

**COMMISSION:** MCAC retains 25% of the proceeds from sales of any artwork from the show.

**SUBMISSION:** Applications are reviewed by the MCAC Artists Advisory Committee in the order received. Applications for the coming year must be submitted by September 1<sup>st</sup>. Decisions for the coming year are made by October 1<sup>st</sup>.

**CONTRACT:** For any application that is accepted, a contract will be sent to the applicant. The contract must be signed and returned to MCAC, along with the non-refundable portion of the fee within 30 days.



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APPLICATION FOR INDIVIDUAL ARTIST OR GROUP SHOW

Title of Show:

Title:

Description of Show: Explain in terms of media, style, and subject matter what will be displayed.

Show Description:

Name of Group (if applicable): Enter "N/A" if not applicable.

Group:

Website/Email Address:

Primary Artist Information: This is the artist who will sign the contract. PLEASE PRINT LEGIBLY.

Name:

Email Address:

Home Phone: Cell Phone:

Street Address:

City: State: Zip:

Additional Artists who will be displaying artwork in this show: Fill in if applicable. Add lines as needed.

Name:

Name:

Name:

Preferences: Indicate the space you want to use, and the year and season you prefer (or "no preference").

Main Gallery (1,042 sq. ft.): Back Gallery (446 sq. ft.): Both Galleries (1488 sq. ft.):

Year: Spring Early Summer: Late Summer/Fall: No preference:

Do you anticipate wanting additional activities or other arrangements? Yes/No:

Submission:

Submit this application electronically to: MattawomanArt@aol.com. Please use "IndividualShow-name" as the Subject of your email, where "name" is your last name.

Submit this application by postal mail to: MCAC – Attn. AAC, P.O. Box 258, Marbury, MD 20658.

For questions, contact the MCAC office manager by email at MattawomanArt@aol.com or by phone at 301-743-5159.